



APPLICATION FORM

The PROPERTY INC. team welcomes your application and any queries you may have about the Property, Tenancy or process. The following information and checklist will assist you to complete the Tenancy Application so it can be processed promptly.

Please read prior to completing your Application

- One Application is to be completed per person.
- This Application cannot be processed until it is completed including copies of supporting documents.
- 3 forms of identification are required. Documents must include a Drivers Licence, Passport or 18+ CARD. Other documents may include Medicare card, birth certificate or bank card.
- Proof of income is required. This is verified by providing your last 3 payslips, employment confirmation letter or Centrelink income statement.
- You must provide current bank statement.
- In most instances, applications are processed within 48 hours. One of our team will contact you, however if we are unable to contact your referees this process may take longer.
- This Application may be submitted in person at 5 Browning Street, West End, by fax to 3255 2211 or by email to info@propertyinc.com.au.

Please confirm with the office that your application has been received.

APPLICANT CHECKLIST

Prior to submitting this Application, I have:

- Photocopies of documents to meet ID requirements – ie. Drivers Licence, Passport, 18+ CARD, Medicare card, birth certificate, bank card.
- Proof of income
- My current bank statement
- Completed the Application form fully

PROPERTY DETAILS

Property Address

How did you find out about this Property?

- | | |
|---|---|
| <input type="checkbox"/> www.PROPERTYINC.com.au | <input type="checkbox"/> www.realestate.com.au |
| <input type="checkbox"/> Rental list | <input type="checkbox"/> Sign on property |
| <input type="checkbox"/> Referral | <input type="checkbox"/> Newspaper |
| <input type="checkbox"/> Telephoned | <input type="checkbox"/> Other |

APPLICANT DETAILS

Name

Address

I am applying for this property with

PERSONAL DETAILS

Date of Birth

Place of Birth

Drivers Licence No. Expiry

Passport No. Expiry

Australian Citizen Yes No: Refer to copies of Passport and Visa attached Visa Expiry Date

CONTACT DETAILS

Home Mobile

Work Email

CURRENT RESIDENTIAL ADDRESS

Address

Period of occupancy Years Months

Agent/Landlord Phone Fax

This is a (please tick) Rental Property I own (please include proof of ownership) Family Home

PREVIOUS ADDRESS

Address

Period of occupancy Years Months

Agent/Landlord Phone Fax

This is a (please tick) Rental Property I own (please include proof of ownership) Family Home

EMPLOYMENT HISTORY

Current Employer

Address

Occupation

Full Time Part Time Casual Contract

Length of Employment Years Months

Contact Name Phone

Income

STUDENTS

Name of Education Institution

Course

Duration

Estimated course completion date

Student ID #

DETAILS OF ALL VEHICLES TO BE KEPT AT PROPERTY

Registration No Registration No

Model Model

Owned / Hire Purchase Owned / Hire Purchase

DETAILS OF ALL PERSONS TO RESIDE AT PROPERTY (INC CHILDREN)

Name Age

Name Age

Name Age

Name Age

Pets No Yes Type

IN CASE OF EMERGENCY

Name

Address

Phone Relationship

PERSONAL REFEREES (NOT RELATIVES)

Name Relationship to you

Address

Business Hours Contact Number

Name Relationship to you
Address
Business Hours Contact Number

DECLARATION

Have you ever been evicted by any Lessor or Agent? No Yes:

Are you in debt to another Lessor or Agent? No Yes:

Is there any reason known to you that would affect your ability to pay rent when due? Yes No:

Was your Bond at your last address refunded in full? Yes No:

Was the Property in a satisfactory condition when you inspected it? If not, list requests. Yes No:

I the applicant do solemnly and sincerely declare that the above information is true and correct and that I have supplied this information of my own free will.

I hereby consent to PROPERTY INC. verifying the details contained in this application including the Tenancy Information Centre of Australia and National Tenancy Database records. I declare that I am not bankrupt or an undischarged bankrupt.

I have inspected the above mentioned premises and apply for tenancy for a period of months, at a rental of \$ per week commencing on/...../..... I also undertake to pay a Rental Bond of \$ upon my signing of the tenancy agreement.

Upon signing the tenancy agreement, I understand that both the Landlord and I are bound by the Terms of the Agreement and the property will cease to be available for rent.

APPLICANT'S SIGNATURE

Name

Date

Utility connections - A FREE of charge service to help connect you

www.realestate.com.au/connect/agent/MJIWES

Step 1

Choose service

- Electricity
- Gas
- Phone
- Internet
- Pay TV

Step 2

Choose provider

- Origin AGL
- Telstra
- Telstra
- Foxtel

Step 3

Requested connection date

POWER ON GUARANTEE

Our POWER ON GUARANTEE ensures that your electricity will be on for move-in day.

If it's not, we will investigate the issue, provide a prompt resolution and reimburse you for any reasonable out of pocket expenses arising out of the connections delay to the value of \$200 per day and capped at a total of \$1,000*.

*Subject to our POWER ON GUARANTEE terms and conditions below

NO FIXED TERMS

on electricity & gas plans so you are not locked in.*

** Note, you may be charged fees such as a disconnection fee when exiting your contract. You may also be charged fees by your current energy provider when exiting your existing plan.*

How Connection services from realestate.com.au works



1. Select the utilities and enter requested connection dates



2. Sign your consent on the next page



3. Your Agent will submit your request to us



4. We will lodge your connection requests with the utility companies



5. For phone, internet and Pay TV requests, we will call you to walk through the options



6. We'll SMS and email you confirmation of the order

General terms and conditions

This is an OPTIONAL connection service to assist you to obtain energy and/or telecommunications services for your new residence. If you are a prospective tenant, your decision whether or not to use this service will not affect your rental application. One of realestate.com.au's service providers Fast Connect Pty Ltd (telephone: 1300 661 464) (the "Service Provider") is the marketer of energy and telecommunications services provided by various retailers, and will assist realestate.com.au to provide this connection service to you.

If you have ticked one of the boxes above, you consent to realestate.com.au and its Service Provider using your personal information provided by you in this form and your tenant application form (if applicable) in accordance with the Privacy Collection Statement below including using those details to contact you by phone, SMS and email in relation to the selected product(s). You acknowledge that realestate.com.au and its Service Provider may receive commissions or fees from your selected retailer(s), that commissions or fees may be paid between realestate.com.au and its Service Provider, and that your real estate agent may receive commissions or fees from realestate.com.au or its Service Provider, in each case for arranging provision of the requested services.

You may prefer to obtain services under different terms and conditions, or from different retailers, to those set out above. However, the above products are the only ones that are available as part of this connection service. You acknowledge that if you select one of the services above and the relevant retailer agrees to provide that service to you, then you will enter into a contract with that retailer for the provision of that service. Retailers retain discretion in relation to accepting your request for products or services - acceptance may be affected by factors such as a retailer's credit criteria or ability to supply to your selected address.

Energy (Electricity and Gas)

If you have selected an energy product above, you are entitled to be provided with certain information before you enter into a contract for the provision of that electricity or gas. That information is set out in, or accompanies, this form. A summary of some key useful information concerning these contracts is set out on the following page.

POWER ON GUARANTEE terms and conditions

realestate.com.au offers a "POWER ON GUARANTEE". We guarantee that your electricity will be connected by your requested connection date, provided that:

- (a) you select one of the electricity retailers offered above;
- (b) realestate.com.au is provided with the correct address for the connection of your electricity;
- (c) realestate.com.au receives your electricity connection request by at least 2pm Australian Eastern Standard Time on the Business Day prior to your requested connection date as selected above (the "Connection Date");

- (d) your selected electricity retailer accepts your connection request;
- (e) you turn your mains switch off prior to the Connection Date;
- (f) you provide clear access to your property on the Connection Date;
- (g) you complete any other reasonable requirements requested by realestate.com.au or its Service Provider; and
- (h) there is no fault at the property which prevents electricity from being connected on the Connection Date.

If the POWER ON GUARANTEE applies (in accordance with the above paragraph), and your electricity is not connected by midnight on the Connection Date, realestate.com.au's Service Provider will:

- (a) promptly investigate the issue and use its best endeavours to solve the connection problem as soon as possible; and
- (b) reimburse you for any Out Of Pocket Expenses incurred by you as a result of the late connection.

"Out of Pocket Expenses" means reasonable out of pocket expenses incurred by you as a direct result of your electricity not being connected on the Connection Date at your nominated address, until your electricity is connected, up to a maximum of \$200 per day and capped at a total of \$1000 in aggregate, but does not include any expenses incurred as a result of:

- (a) loss of income (time off work);
- (b) loss of business revenue;
- (c) petrol costs, however incurred; or
- (d) loss of or injury to animals.

In order to claim under the POWER ON GUARANTEE, you must contact realestate.com.au's Service Provider within two (2) weeks of the Connection Date on 1300 661 464 and provide details of your case and written evidence of any expenses you want to claim. The expense of claiming under the POWER ON GUARANTEE (if any) shall be borne by you.

The benefits under the POWER ON GUARANTEE are in addition to any other rights and remedies available under any applicable law which is non-excludable. However, all other warranties (whether express or implied) are expressly excluded.

Our goods come with guarantees that cannot be excluded under the Australian Consumer Law. You are entitled to a replacement or refund for a major failure and for compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the goods repaired or replaced if the goods fail to be of acceptable quality and the failure does not amount to a major failure.

realestate.com.au does not guarantee the connection, or disconnection of any other services requested by you, or that any will be by your requested date. You agree that to the maximum extent permitted by law, other than as set out above, realestate.com.au and its Service Provider will have no liability to you for the provision of the service.

Retailer contact details

Origin Energy Ltd.
 Level 7, 321 Exhibition St Melbourne VIC 3000
 Ph: 132 463 Fax: 1800 132 463
 Email: enquiry@originenergy.com.au
 This market retail contract is: **Origin Supply**
 Electricity and/or Dual Fuel Plan.

If Origin is the existing retailer at your new address, you may be entitled to enter into a standard retail contract with Origin instead of a market retail contract.

AGL Energy Limited
 Level 22, 120 Spencer Street Melbourne VIC 3000
 Phone: 131 245 Fax: (03) 8633 6002
 Email: enquiries@agl.com.au
 This market retail contract is: **AGL Freedom**
 Electricity and/or Dual Fuel Plan.

If AGL is the existing retailer at your new address, you may be entitled to enter into a standard retail contract with AGL instead of a market retail contract.

Tariffs and charges

We will email you a link with the prices and charges for your selected product upon receipt of your request for that product and also provide you with an opportunity to opt-out at this time.

Contract term

The contract commences when you satisfy any pre-conditions that may be specified in it. The contract may be terminated by you giving notice of termination or by agreement between you and the retailer. The contract will also end if energy is bought for the premises under a different contract or, in some cases, if the premises are disconnected. In addition, the retailer might be entitled to terminate the contract where you are in breach of it or if you vacate the relevant premises.

Billing and payment arrangements

Bills will be issued at least once every 3 months. You may generally pay your bills in person, by telephone, by mail, by direct debit or by electronic funds transfer. In certain circumstances, you may also be able to pay your bills by using Centrepay.

Concessions or rebates

If you hold a current government concession card you may be entitled to receive a rebate on your bill. Further information about the concessions and rebates that may be available to you can be obtained from the retailer.

Service levels

The service will comply with all laws and regulatory requirements applicable in the state or territory in which the supply address is located.

Cooling off period

If a cooling off period applies to your contract (which will typically be the case only where it is a market retail contract), then you may cancel the contract within 10 business days of receiving the retailer's welcome pack by informing the retailer by telephone or in writing of your intention to cancel the contract.

Electronic transactions

If any requirement in connection with the service is to be met electronically, it will be met in accordance with the contract. You will be recognised as having received the information and be bound by the transaction in accordance with applicable laws, regulatory requirements and the contract.

Complaints

You may complain to the retailer about the Service Provider. Contact the retailer if you wish to do this. If your complaint is not satisfactorily resolved by the retailer, then you may complain to the energy ombudsman.

eBilling and Welcome Pack

Unless you request otherwise, your electricity and/or gas bills will be sent to the email address provided by you in this form.

No, please post these items to me in hard copy to my new address
 (please tick)

Explicit Informed Consent

By signing below, I/we understand and agree:

- that I/we have read and accept the prices and charges applicable to the selected energy product;
- that, subject to the terms of the selected contract and any applicable legislation, the selected retailer may vary the energy rates which are used to calculate the applicable usage charges from time to time, and can vary the tariff structure, charges, billing frequency, and the terms of the contract at any time by writing to me/us;
- to become a customer of the selected retailer in accordance with the terms and conditions of the selected contract, including by transferring to that retailer, if the retailer agrees to provide me/us with my/our chosen product on those terms and conditions.

Tenant/Purchaser Signed	Co-Tenant/Co-Purchaser (if any) Signed	Date
X	X	DD/MM/YYYY

Please note, if you select ANY of the products displayed above, you must acknowledge your consent to the above information, our Privacy Collection Statement and you being contacted by our Service Provider in relation to the selected products, by providing your signature(s).

Privacy Collection Statement

realestate.com.au collects and uses the information in this form and your tenant application form (if applicable) to provide the connection service and will disclose this information to its Service Provider and to your chosen energy and telecommunication retailer(s). realestate.com.au may also use the information to promote its other services, and services of trusted third parties. realestate.com.au's Privacy Policy at www.realestate.com.au/privacy further explains how realestate.com.au collects, uses and discloses personal information and how to access, correct or complain about the handling of personal information. You agree that the personal information you provide to us (or authorise to be provided to us) is your information, or information which you have been authorised to provide us. Where you are authorised to provide another individual's information to us, you must inform that individual that their personal information will be used and disclosed by us in accordance with our Privacy Policy www.realestate.com.au/privacy and these terms and conditions.